



Announcement

Call for proposals for a Research Scholarship (BI)

Reference: 01/BI/2023

1. The University of Lisbon (ULisboa) is opening a call for applications for 1 (one) Research Scholarship, funded by the ULisboa, within the scope of the project "Colégio Tropical" under the following conditions:

2. Scientific Area

Dissemination of Sciences, Communication, International Relations or related areas

3. Admission requirements:

Under the terms of article 10 of the Research Grants from ULisboa, the following citizens are eligible: national citizens, citizens from member states of the European Union, and citizens from third states holding a valid residence permit, long-term resident status, under Decree no. 23/2007 of July 4, amended by Decree no. 28/2019 of March 29, or covered by reciprocal country agreements.

3.2 Academic qualifications

Bachelors enrolled in a master or integrated master course, aiming to consolidate their scientific training through the development of research work leading to the respective academic degree integrated or not in R&D projects; bachelors and masters who are enrolled in non-academic degree courses, integrated in the educational project of ULisboa or one of its Schools, developed in association or cooperation with one or more R&D units.

3.3 Preferential factors

Preference will be given to candidates who have experience in:

- Science Outreach and/or Science Communication;
- Development of networks and partnerships;
- Production or support to the production of events;
- Management of digital platforms.

Other requirements:

- Proficiency in Microsoft Office, namely strong knowledge of Excel;
- Ease of use of IT tools;
- Good oral and written communication skills;
- Solid knowledge of English;
- Ease of working in multicultural teams.

Skills required for the job:

- Planning and Organization;
- Information Analysis and Critical Thinking;
- Initiative and Autonomy;

- Teamwork and Cooperation.
Language skills in French and Spanish are also valued.

4. Deadline and form of application

4.1. The call is open from 13 to 31 July 2023.

4.2. The call will be advertised through the FCT's computer platform for scientific employment and also on the University of Lisbon Portal.

4.3 The application must be sent to the email: candidaturas.rh@reitoria.ulisboa.pt, indicating the reference of the scholarship to which you are applying.

4.4 The application must be accompanied, under penalty of exclusion, by the following documents:

- a) Application containing identification of the candidate;
- b) Curriculum vitae of the candidate;
- c) Documents proving that the candidate meets the conditions required for the respective type of scholarship, namely certificates of academic achievement.
- d) Document proving the enrolment of the candidate in the course conferring the degree or diploma of higher education, or acceptance of the candidate by the entity conferring the degree or diploma (proof of enrolment in a master's degree);
- h) Declaration on honor that there is no professional activity or provision of services, which violates the duty of exclusive dedication;
- i) Copy of the civil identification document and, where applicable, copy of the proof of residence permit or other legally equivalent document; candidates with a citizen card, may present the document later, prior to the conclusion of the contract, if the scholarship is awarded;
- j) Where applicable, letters of recommendation.

The omission of any of these elements will exclude the candidate from the competition.

4.5 Regarding the certificate of qualifications, if the degree was obtained in a foreign institution, it must be recognized by a Portuguese institution in accordance with Decree-Law no. 66/2018 of August 16 and Ordinance no. 33/2019 of January 25, in its wording in force at the time of application.

5. Work plan

The grantee will participate in the following activities:

1. Compilation of information and data management of the Tropical College;
2. Streamlining the contents of the college portal and digital platforms;
3. Support to the organization of the Tropical Summit:
 - Mapping relevant entities for the event and subsequent articulation;
 - Development of communication and dissemination activities;
 - Content development;
 - Organization of activities and program;
 - Articulation with partners;
 - Articulation with participants.

6. Place of work and scientific orientation

Without prejudice to travel that may be necessary in the context of the tasks to be performed, the scholarship will be developed at the Faculty of Sciences of the University of Lisbon, located at Campo Grande, 1749-016, under the scientific guidance of Prof. Cristina Máguas.

7. Selection methods and their assessment

7.1 The selection method to be used is curricular assessment (CA = 100%). If necessary, the Selection Board reserves the right to call up to five candidates for an interview (I). In this case, for those candidates who pass the interview stage, the first evaluation component will weigh 70% and the interview will weigh 30%. The jury may not award the scholarship if it considers that none of the candidates presents a suitable profile.

7.2 The Curricular Assessment (CA) is expressed on a scale of 0 to 20 points, valued to the hundredths; and the Interview (I), if any, will be evaluated according to the classification levels of High, Good, Sufficient, Reduced or Insufficient, which correspond, respectively, to the classifications of 20, 16, 12, 8 and 4 points;

7.3 In the Curricular Assessment (CA) of the candidates, their skills are assessed, weighting, according to the requirements of the work plan, the final degree classification (FDC) and the Experience (Exp), being made according to the parameters defined in the minutes of the Jury and taking into account the competences expressed by the candidate in the Curriculum Vitae in the following aspects:

- Experience in science outreach and/or science communication;
- Experience in developing networks and partnerships;
- Experience in producing or supporting the production of events;
- Knowledge in the management of digital platforms.

7.4 In the interview (I), if it is held, the knowledge and technical skills and behavioural aspects evidenced during the interaction established between the interviewer and the interviewee are evaluated, in an objective and systematic way, namely those related to communication and interpersonal skills, information analysis and critical sense, initiative and autonomy, planning and organizational skills; ability to integrate and collaborate in work teams.

7.5 Each of the selection methods is eliminatory.

7.5.1 In the AC, candidates who do not obtain a score of 14 or higher, or, if they do, are not ranked in the top 5 places, are excluded.

7.5.2 Candidates who do not attend the interview or who obtain a score below 9.5 in the interview will be excluded from the (I).

7.6 Candidates have access to the minutes of the jury, which contain the evaluation parameters and respective weighting of each of the selection methods to be used, the classification grid and the final valuation system of the method, provided they request them.

8. Composition of the Jury

President - Cristina Maria Filipe Máguas Silva Hanson, Associate Professor with Aggregation, FCUL;

1st Member - Jorge da Silva Macaísta Malheiros, Associate Professor, IGOT-ULisboa, who will replace the President of the Jury in his absences and impediments;

2nd Member - Idalina Maria Dias Sardinha, Invited Associate Professor, ISEG-ULisboa;

1st Alternate Member - Luís Manuel Bignolas Mira da Silva, Associate Professor, ISA-ULisboa;

2nd Alternate Member - Ana Isabel Oliveira Delicado, Principal Researcher, ICS-ULisboa.

9. Form of publication/notification of results

The list of admission and exclusion to the competition, the results obtained in each of the phases and the final ranking list of candidates who complete the procedure are published on the University of Lisbon website at <https://www.ulisboa.pt>.

9.1 Candidates admitted to the first selection method will be invited to the next method by email to the email address communicated in their Curriculum Vitae.

9.2 The excluded candidates will be notified, by email with delivery receipt sent to the email address communicated in the Curriculum vitae, for the hearing of interested parties under the terms of the Code of Administrative Procedure.

9.3 The final ranking list is notified to all candidates by email with delivery receipt.

9.4 After the deadline for complaint of the final ranking list has elapsed, the selected candidate will be notified to submit a written declaration of acceptance of the scholarship within a maximum of 10 working days, failing which, if no good reason is given within that period, this will be equivalent to resignation or withdrawal of the scholarship.

9.5 In the event of resignation or withdrawal of the selected candidate, the candidate ranked in the subsequent place, if applicable, will be notified for the purposes of the previous paragraph.

10. Duration of the Scholarship and Amount of the monthly maintenance allowance

The scholarship will last for 15 months, starting on September 1, 2023, on an exclusive dedication basis, in accordance with Article 5 of Law No. 40/2004, of August 18.

The amount of the scholarship will be € 930.98 (nine hundred and thirty euros and ninety-eight cents).

The scholarship holder will have personal accident insurance and, if not covered by any social protection scheme, may ensure the exercise of the right to social security by joining the voluntary social insurance scheme, under the terms of the Code of Contributory Schemes of the Social Security System.

The scholarship amount will be paid monthly by bank transfer.

The award of the scholarship does not generate or entitle a legal-employment relationship, it is exercised on an exclusive dedication basis and the Scholarship Holder is attributed the status of Scholarship Holder of the University of Lisbon as provided for in the Research Scholarship Regulations of the University of Lisbon.

11. Applicable legislation and regulations

Research Fellow Statute, approved by Law no. 40/2004, of August 18, as amended by Decree-Law no. 123/2019, of August 28. Regulation of Research Grants of the University of Lisbon,



Order no. 6238/2020 published in Diário da República no. 113, IIª série, of June 12, updated by Order no. 8061/2022 published in Diário da República no. 126, IIª série, of July 1.

President - *Cristina Maria Filipe Máguas Silva Hanson*