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Notice for applicants

Open call for the attribution of a Research Scholarship under the project “European Night of Researchers 2022-23 — 101061524 - SCIEVER”

Reference: 02/BI/2023

1. The University of Lisbon (ULisboa) opens a call for the attribution of 1 (one) Research Scholarship (RS), funded by the European Union through the Marie Skłodowska Curie Actions Program, under the project “European Night of Researchers 2022-23 — 101061524 - SCIEVER”, matching the following conditions.

2. Scientific area

Psychology, Science Communication and Education, Natural Sciences or similar

3. Admission requirements:

3.1. Pursuant to article 10 of the University of Lisbon Research Scholarship Regulation the citizens that may apply to this call must hold a Portuguese nationality or from other member state of the European Union. Participants from third countries must hold a valid residence permit or a long-term resident status, under the terms provided for in Law No. 23/2007, of 4 July, amended by Law No. 28/2019, of 29 March, or holding a reciprocity agreement with Portugal.

3.2. Academic Degrees: Graduation in Psychology, Science Communication and Education, Natural Sciences or similar

Student enrolled in a Master’s, aiming to consolidate his/her scientific training through the development of research work leading to the attainment of the respective academic degree, integrated or not in R&D projects.

3.3. Preferred factors:

Preference will be given to candidates who have:

- i) Experience in organizing science promotion events;
- ii) Experience in the production of digital media and resources for content/events communication;
- iii) Experience in the training and managing groups of volunteers in big events;

iv) Experience in projects for the promotion of science, namely in the European Researchers' Night;

v) Fluency in spoken and written English;

The candidates are expected to have perseverance, initiative, autonomy, very good organizational skills and written and spoken communication, as well as the ability to work in a team.

4. Deadline and form of submission of the application

4.1. The call is open from the 5th to 11th of July, 2023.

4.2 The call will be advertised through the FCT's online platform for scientific employment and also on the University of Lisbon Portal.

4.3 The application must be sent to the email: candidaturas.rh@reitoria.ulisboa.pt, indicating the reference of the scholarship for which you are applying.

4.4 The application must be accompanied, under penalty of exclusion, with the following documents:

- a) Application containing the candidate's identification;
- b) Documents proving that the candidate meets the conditions required for the respective type of scholarship, namely certificates of qualifications for the required academic degrees;
- c) Work plan to be developed;
- d) Curriculum vitae of the candidate;
- e) Motivation letter;
- g) Document proving the candidate's enrolment in the course leading to a higher education degree or diploma, or of acceptance of the candidate by the entity granting the degree or diploma;
- h) Declaration under an honorary commitment that there is no professional activity or provision of services that violates the duty of exclusive dedication;
- i) Copy of the civil identification document and, where applicable, a copy of the proof of residence permit or other legally equivalent document, and in case the identification document corresponds to the citizen's card, the delivery of a copy may be replaced by the display of the same, prior to the signing of the contract, if the scholarship is awarded.

4.5 Regarding the qualification certificate, if the degree has been obtained in a foreign institution, it must be recognized by a Portuguese institution in accordance with Decree-Law No. 66/2018, of August 16 and Ordinance no. 33/2019, of January 25, in its wording in force on the date of application.

5. Working Plan

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The candidate will technically support the team of the European Researchers' Night project, under the motto Science for Everyone — Sustainability and Inclusion, at the National Museum of Natural History and Science, Museums of the University of Lisbon. The activities will focus on the production and management of digital media and platforms to communicate the contents and activities within the project and on all logistical issues that ensure the organization of the European Researchers' Night of September 30, 2022, as well as preparatory activities.

6. Workplace and scientific orientation

The work will be developed at the National Museum of Natural History and Science, Museums of the University of Lisbon, under the scientific supervision of Ana Raquel Ferreira Barata (PhD).

7. Selection methods and valuation

7.1 The selection method to be used is curriculum evaluation (CE = 70%) and Motivation Letter (ML = 30%). The Jury reserves, if necessary, the possibility of summoning up to three candidates for an interview (I). In this case, for candidates who go on to the interview phase, the first evaluation component (CE = 50% + ML = 20%) will weigh 70% and the interview will weigh 30%. The jury may not award the scholarship if a candidate with the profile considered suitable is not found.

7.2 Curriculum Evaluation (CE) is expressed on a scale from 0 to 20 values, with valuation up to the hundredths; the Motivation Letter (ML) and the Interview (I), if any, are evaluated according to the classification levels of High, Good, Sufficient, Low or Insufficient, which correspond, respectively, to the classifications of 20, 16, 12, 8 and 4 values;

7.3. In the Curriculum Evaluation (CE) of the candidates, their aptitudes are assessed, weighing, according to the requirements of the work plan, the final classification of the Masters and the Experience, being made according to the parameters defined in minutes of the Jury and taking into account the competences expressed by the candidate in the Curriculum Vitae in the following aspects:

- proven experience in organizing science promotion events;
- proven experience in the production of digital media and platforms for content promotion;
- knowledge about production and management of digital platforms and channels;
- good knowledge of English.

7.4 In the evaluation of the Motivation Letter, the motivation of the candidate, the relevance of the scholarship in his/her personal project, the adequacy of the candidate's profile to the defined work plan, expression and writing fluency.

7.5 In the interview (I), if carried out, the knowledge and technical skills and behavioural aspects evidenced during the interaction established between the interviewer and the interviewee are evaluated, in an objective and systematic way, namely those related to capacity communication and interpersonal relationships, information analysis and critical sense, initiative and autonomy, planning and organizational skills; ability to integrate and collaborate in work teams.

7.6 Each of the selection methods is eliminatory.

7.6.1 In (CE+ML), candidates who do not obtain a classification equal to or higher than 14 in the CE and equal to or higher than 12 in the ML are excluded, or if not ranked in the first 5 places, even matching previous conditions.

7.6.2 In (I), candidates who do not attend the interview or who obtain a rating lower than 9.5 in this interview are excluded.

7.7 Candidates have access to the minutes of the jury, which contain the evaluation parameters and respective weighting of each of the selection methods to be used, the classification grid and the method's final valuation system, as long as they request them.

8. Composition of the Jury

President — Ana Raquel Ferreira Barata (PhD, Coordenadora do Núcleo Educativo e de Exposições nos MUL)

Effective Member — Vítor Manuel Sanches Lucas (Diretor do Departamento de Apoio à Gestão dos Museus e do IICT)

Effective Member — Cristina Luís (Faculdade de Ciências da Universidade de Lisboa)

Substitute Member — Tânia Sofia de Almeida Ferreira (técnica superior, Núcleo de Divulgação, MUL)

Substitute Member — Maria do Carmo Magalhães Almeida Elvas (técnica superior, Núcleo Educativo e de Exposições, MUL)

9. Form of advertising/notification of results

The admission and exclusion list for the call, the results obtained in each of the phases and the final ranking list of candidates who complete the procedure are published on the University of Lisbon portal at <https://www.ulisboa.pt>.

9.1 Candidates admitted for the first selection phase are invited to carry out the following phase, by email sent to the email address provided in the respective Curriculum Vitae.

9.2 The excluded candidates are notified by email with a delivery receipt sent to the email address provided in the Curriculum Vitae, for the hearing of interested parties in accordance with the Code of Administrative Procedure.

9.3 The final ordering list is notified to all applicants by email with delivery receipt.

9.4 After the deadline for claiming the final ranking list, the selected candidate is notified within a maximum period of 10 working days, to present a written statement of acceptance of the scholarship. The absence of such statement, if not being invoked a reasonable reason under the declared period, is equivalent to the resignation or withdrawal of the scholarship.

9.5 In case of resignation or desistance of the selected candidate, the candidate classified in the following place, if applicable, is notified for the purposes of the previous paragraph.

10. Duration of Scholarship and Amount of Monthly Maintenance Allowance

10.1 The fellowship will last for 5 months, starting in July 2023, with no possibility of renewal.

10.2 The scholarship will have a monthly value of €930,98 (eight hundred seventy-five euro and ninety eight cents).

10.3 The scholarship holder will benefit from a personal accident insurance and, if not covered by any social protection scheme, can ensure the exercise of the right to social security by joining the voluntary social insurance scheme, under the terms of the Code of the Contribution Schemes of the Social Security Social Security System. The scholarship amount will be paid monthly by bank transfer.

10.4 The scholarship holder to be selected will perform the functions of scholarship holder under exclusive dedication and following the terms provided for in the Research Scholarship Statute.

11. Applicable legislation and regulations

Research Fellowship Statute, approved by Law No. 40/2004, of August 18, as amended by Decree-Law No. 123/2019, of August 28.

Regulation of Research Scholarships of the University of Lisbon, Dispatch no. 6238/2020 published in the Diário da República no. 126, Series II, of 01 July.

President of the jury Ana Raquel Ferreira Barata